



Senate

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| Paper Title | Vice-Principal's (Public Engagement and Student Enterprise) Advisory Group |
| Outcome requested | Senate to approve the Vice-Principal's (Public Engagement and Student Enterprise) Advisory Group Terms of Reference and Membership for 2018-19. |
| Points for Senate members to note and further information | <p>The following change ('red pen') is proposed for 2018-19;</p> <ul style="list-style-type: none"> i. Changes in core membership: Addition of a representative from Corporate Events (To be determined). <p>There have been a number of personnel changes:</p> <ul style="list-style-type: none"> i. HSS Faculty Representative: Delegation - Dr Colleen Cotter wishes to nominate Dr Roberto Veneziani to attend in her place; ii. Student Union President: Ahmed Mahbub is the new Student Union President; iii. Professional Services Representative: Marketing and Communications: Dr Kristian Hibberd now attends in place of Dr Maggie Leggett; iv. Public Engagement: Katherine McAlpine has joined Queen Mary as the Public Engagement Officer; v. Research Impact: Nusrath Ahmed, Research Impact Officer attends while the role of Research Impact Manager remains vacant; vi. Careers and Enterprise: Izzy Obeng has replaced Rachel Brown; <p>Environmental Sustainability: Richard Frost has replaced Kerry Horvath;</p> |
| Questions for Senate to consider | n/a |
| Regulatory/statutory reference points | n/a |
| Strategy and risk | n/a |
| Reporting/consideration route for the paper | <p>Reviewed by the Vice-Principal's (Public Engagement and Student Enterprise) Advisory Group.</p> <p>Senate to approve.</p> |
| Authors | Dr Katherine Bevan, Assistant Academic Registrar (Academic Model), on behalf of Professor Peter McOwan, Vice-Principal (Public Engagement and Student Enterprise) |
| Sponsor | Professor Peter McOwan, Vice-Principal (Public Engagement and Student Enterprise) |

Vice-Principal (Public Engagement and Student Enterprise) Advisory Group

Membership and Terms of Reference **2018-19 2017-18**

Background

The Vice-Principal (Public Engagement and Student Enterprise) has responsibility for public engagement and student enterprise at QMUL. This work is supported by a number of groups. Every other month the Centre for Public Engagement meets, supported by cross-disciplinary topic working group meetings with relevant stakeholders. Student enterprise work is supported by the student employability work governed by the Education Quality and Standards Board and the Careers department. These meetings are designed to ensure that public engagement and student enterprise activities are timely, well-communicated, prompting effective action and providing the opportunity to develop new initiatives. The Vice-Principal (Public Engagement and Student Enterprise) Advisory Group takes a more strategic role including governance issues and, consequently, meets for longer but less frequently with the flexibility to hold meetings in more varied formats (e.g. workshops or seminar mode, or by email or online conversation if timings do not allow for bringing people together).

Terms of Reference

- To take responsibility for the Public Engagement Strategy as developed by the Centre for Public Engagement and approved by QMSE and Council, monitoring progress against targets. Making recommendations to QMSE and Council on proposed policies and procedures that relate to Public Engagement and Student Enterprise.
- To consider draft policies related to public engagement and student enterprise before they are put before QMSE for approval.
- Making recommendations to QMSE and advising the Vice-Principal on the operation of policies related to public engagement and student enterprise
- Other matters referred to the Vice-Principal by Senate and QMSE.
- Identifying and sponsoring appropriate initiatives for:
 - Enhancing quality engagement and enterprise activity across the College;
 - Promoting the integration of engaged approaches into research, scholarship, learning and teaching
 - Encouraging innovation and sharing of best practice
 - Supporting development of staff through reward of engagement and enterprise skills
 - Ensuring integration of support across all aspects of the college, including professional services

- Developing appropriate high quality provision and support for measuring the impact of engagement and enterprise activities, ensuring such activities can contribute to college wide activities such as the REF
- Receiving updates on related Task and Finish Groups
- Receive reports on large Public Engagement and Student Enterprise projects, including Centre of the Cell, considering issues arising and seeking College-wide solutions to matters of concern
- Receiving updates on other significant related Public Engagement and Student Enterprise projects, such as People's Palace Projects

The core membership is:

Vice-Principal (Public Engagement and Student Enterprise), Chair

Faculty Representatives:

Faculty of Humanities and Social Sciences
Faculty of Science and Engineering
School of Medicine and Dentistry

~~Dr Roberto Veneziani~~ ~~Dr Colleen Cotter~~
Professor David Berman
Dr Rob Bennett

Sabbatical officer and Staff member from the Students' Union:

~~Ahmed Mahbub~~ ~~Yasir Yeahia~~,
Mike Wojcik, Bronwyn Eastaugh

Student Union President
Student Union Executive Office

Chairs of relevant Task and Finish groups

TBC

Representatives of relevant Professional Services departments

Public Engagement:
~~Research~~ ~~Business~~ Development:
Community Engagement
Marketing and Communications:
Research Impact
~~Corporate Events~~

Sarah Barnes, ~~Katherine McAlpine~~
Cate Cowton
Sarah Gifford
~~Dr Kristian Hibberd~~
~~Nusrath Ahmed~~ ~~David Steynor~~
TBC

Executive Officer (Public Engagement and Student Enterprise)

Kimberley Freeman

By invitation/in attendance:

Secretary

Dr Katherine Bevan, ARCS

To attend for appropriate reporting:

Careers and Enterprise:
Centre of the Cell:
Pathology Museum:
People's Palace Projects:
CERN@School:
~~Environmental~~ Sustainability
Arts and Cultural Strategy

~~Izzy Obeng~~ ~~Rachel Brown~~
Professor Fran Balkwill
Steve Moore
Rosie Hunter
Professor Becky Parker
~~Richard Frost~~ ~~Kerry Horvath~~
Jana Riedel, Dr Paul Edlin